



AXIVAS



**MAKE YOUR DAY
A SALES DAY
JOIN THE TEAM**

LOCALIZATION MANAGER (m/f)

YOUR RESPONSIBILITIES

- ▶ Drive the localization of marketing and communication materials and timely delivery of related services from initial request to completion
- ▶ Coordinate localization projects in accordance with client requirements, including advising on requested materials and services, providing cost estimates, setting time frames for completion
- ▶ Ensure appropriate availability of localized content for use in local and regional market units
- ▶ Ensure rapid response to inquiries and requests and maintain communication and transparency among all stakeholders
- ▶ Contribute to constant improvement of the established localization processes
- ▶ Establish multilevel working relationships to provide a positive client experience
- ▶ Maintain translation planning and local-language commitments through early communication with the local market units/regions
- ▶ Provide insight to existing translated content and promote content re-use and sharing of best practices across different areas
- ▶ Leverage tools and technology with accuracy to manage and track complex localization projects

YOUR QUALIFICATIONS

- ▶ A degree in a related field or equivalent work experience
- ▶ Solid project and time management skills with a capacity to set and maintain priorities in a multi-task, fast-paced environment and to communicate potential workload issues
- ▶ Effective oral and written communication skills (preferably in multiple languages) and ability to communicate with internal stakeholders across different departments
- ▶ Attention to detail with an emphasis on accuracy and quality
- ▶ Proven capacity to work under pressure and tight deadlines
- ▶ Excellent problem-solving and analytical skills
- ▶ Excellent communication, customer service, and collaboration skills
- ▶ General tech savviness, proficiency with Microsoft Office programs, ability to quickly learn other business management tools
- ▶ Fluent English
- ▶ Willingness to acquire new skills to meet evolving needs
- ▶ At least three years of experience in a similar position managing international marketing projects, ideally in the localization area

OUR OFFER

The Axivas Group is an international operating and fast-growing company and stands for competent business customer service in sales, service and support with four national and six international locations.

It requires a lot of tact and experience to establish business contacts, to develop effective sales concepts and marketing strategies to pave the way to success. Companies such as SAP, IBM, Microsoft, ABB place their trust in Axivas.

In addition to attractive working conditions and a state of the art infrastructure, we offer you the opportunity to continuous advancement in a dynamic and innovative company.

A positive working environment with a strong spirit, great colleagues, flat hierarchies and short decision-making routes.

After the initial on the job training phase and continuous trainings, you will have the opportunity to take on a versatile and responsible job position.

If we have awakened your interest please send your application documents stating your salary expectations and your earliest possible starting date:

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